



## REQUEST FOR SCHOOL BUS TRANSPORTATION (REG)

All new riders and those with address changes must submit this form to the students' school in order to receive bus service. The school will forward your request to the Transportation Department upon completion. Transportation will notify the parent(s) when the request has been processed. BUS PASSES ARE NOT PERMITTED.

**Please allow Transportation three (3) working days for implementation.**

<b>1. Request Type:</b>	<input type="checkbox"/> New Student	<input type="checkbox"/> Change of Address	
<b>2. Request For:</b>	<input type="checkbox"/> AM	<input type="checkbox"/> PM	<input type="checkbox"/> Both

<b>3. Student Information</b>	Date of Request:	_____
Student's Legal Name:	_____	
Other Name Student Goes By (if Applicable):	_____	
DOB: _____	Grade:	_____
Street Address:	_____	
City: _____	Zip Code:	_____
Parent/Legal Guardian Name:	_____	
Primary Phone: _____	Alternate Phone:	_____

<b>4. Current Bus Information (if Change of Address Request Only)</b>
Current Bus Number: _____ Stop Location: _____

<b>5. School Requesting Transportation</b>
<input type="checkbox"/> HS <input type="checkbox"/> MS <input type="checkbox"/> WIS <input type="checkbox"/> CENTRAL <input type="checkbox"/> EAST <input type="checkbox"/> NORTH <input type="checkbox"/> SOUTH <input type="checkbox"/> WOHE

All **Kindergarten students** are required to have a parent or older sibling present at the stop in the afternoon. Students without someone present will be transported back to the school.

**Office Use Only: When complete, fax form to the Transportation Department at 742-6805**

**Notes:**

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