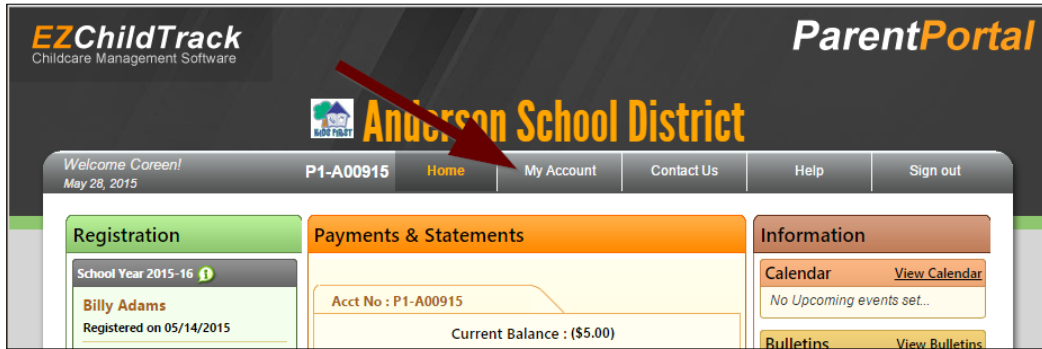


1. Login to Parent portal → <https://www.ezchildtrack.com/willardtt/parent>

2. After login click on the 'My Account'

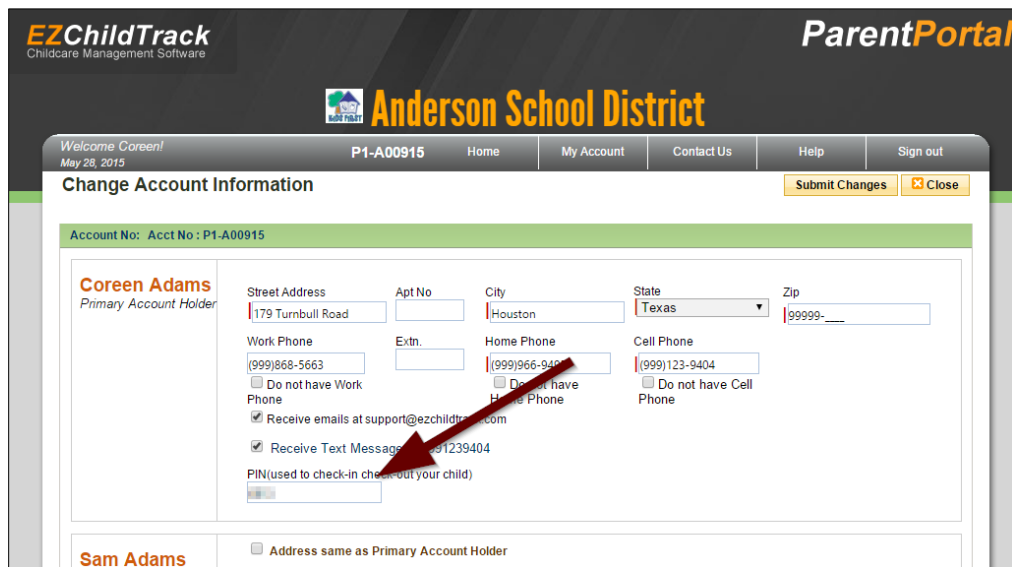


3. In 'My Account' page click on the **Change Account Information** button



4. For each individual adult, who will pick up add the PIN number.

We would recommend you to use the last 6 digits of the driver license of the adult.



5. Once you enter the PIN, click on the 'Submit Changes' button on the top right hand corner of the page.